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SUBJECT:

ER 3917-88  
11 October 1988

MEMORANDUM FOR: Chief, Soviet/East European Division, DCI  
FROM: Executive Director  
SUBJECT: Your Presentation at the DCI Seminar  
on 25 October 1988

1. This is to confirm my earlier invitation for you again to address the DCI Seminar. As in the past two years, the main purpose of the Seminar is to broaden participants' perspectives by delving into management issues to which they might not otherwise be exposed. Your presentations on the Howard case have been a hit in the last two runnings, and new developments in the case seem to keep it in the headlines even now. So I am sure you will have an attentive and appreciative audience again this year.

2. I have encouraged the group to come with questions, so I would suggest that you limit your formal remarks to about 45 minutes, leaving an hour or so for questions and further discussion. This month's session is scheduled to begin at 3:00 p.m. on Tuesday, 25 October, in the DCI Conference Room. I look forward to seeing you there.

3. Attached for your information is a list of this year's students and the other speakers we have had this year.

Attachment  
as stated

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TENTATIVE TOPICS FOR THE 1988  
RUNNING OF THE DCI SEMINAR

PROPOSED SPEAKERSTOPICSJANIntroduction/KickoffFEB

Training the Agency's Managers (The problem as our speaker sees it, what is being done about it, how his solutions seem to be working, his goals for the future.)

MARAPR Rae Huffstutler

Getting NPIC Ready for the Future (What the speaker saw as the most serious problems facing NPIC when he took over, what he tried to do about them, how things are going now, and some of the problems his successor is likely to face.)

MAY Dick Kerr

Harnessing Information Technology to the Concept of Customer Service in the DI (How information technology is enabling the DI to analyze, produce and disseminate more and better finished intelligence faster than ever before.)

JUN Dick Stolz

An Old Hand Meets the Case Officer of the Future: Preparing the DO for the 21st Century (Impressions of an old hand on returning to the fold and what he is doing to prepare the DO for what he sees as the issues of the future.)

JUL Ed Maloney

The Melding of Two Cultures: Communicators and Computer Types (How the speaker is melding two different information technologies into a coherent whole, dedicated to the concept of customer service; remaining problems and prospects.)

SEP Bill Donnelly

Responsibilities of the CIA Manager Today (Reflections of a former DO officer, former DDA and present-day IG on the changing role of CIA's managers; some speculative thoughts on what the future holds.)

OCTThe Enduring Lessons of the Howard CaseNOV Evan Hineman

Managing Science and Technology (What our speaker did to make the DS&T function the way he thought it ought to, the progress that has been made, and the remaining problems; what he thinks the future holds.)

DEC

Leadership and Management in the Agency (The EXDIR will moderate a discussion of his think-piece on this subject, seeking participant's views as to how well the Agency is responding to emerging challenges in this area.)

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88-3327

23 August 1988

MEMORANDUM FOR: Inspector General

FROM: Executive Director

SUBJECT: Your Presentation at the DCI Seminar, 22 September 1988

1. This is to confirm my earlier invitation for you to address this year's running of the DCI Seminar. As in the past two years, the main purpose of the Seminar is to broaden participants perspectives by delving into management issues to which they might not otherwise be exposed. I would like you to talk about the responsibilities of the CIA manager today and tomorrow--from your unique perspective as a former DO officer, a former DDA, and present-day IG--focusing in particular on the changing role of CIA's managers.

2. As in the past, the Seminar session is scheduled to run for up to two hours, but I suggest that you talk for about 45 minutes, leaving the rest of the time for questions and discussion. As you know from last year, the discussion tends to be rather free-form, with questions ranging all over the horizon. The session is scheduled to start at 1500 on Thursday, 22 September, in the DCI Conference Room (7D64). For your background, I have attached a roster of this year's participants and a list of this year's topics and speakers.

3. I look forward to seeing you there on the 22nd.

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